



INVOICE

[Law Firm Name]
[Street Address]
[Tax ID]/[Email]
[City, ST, Zip]

Number [Number]
Issue Date [Issue Date]
Due Date [Due Date]
Matter [Matter]

[Client Name]
[Street Address]
[City, ST, Zip]

Time Entries	Billed By	Price	Qty	Sub
[Activity] [Date] [Description]	[Name]	\$ 0.00	0.00	\$ 0.00
				\$ 0.00
				\$ 0.00
Time Entries Total:			0.00	\$ 0.00

Expenses	Billed By	Price	Qty	Sub
[Activity] [Date] [Description]	[Name]	\$ 0.00	0.00	\$ 0.00
				\$ 0.00
				\$ 0.00
Expenses Total:			0.00	\$ 0.00

Terms & Conditions

[Add payment terms and conditions]

Account Summary
[Client Name's Retainer Balance as of MM/DD/YYYY]
[Starting Balance: \$XXXX.XX]
[Remaining Balance After Disbursements: \$XXXX.XX]

Subtotal (USD)	\$ 0.00
Total (USD)	\$ 0.00
Paid	\$ 0.00
Balance	\$ 0.00